



The Valley Library Proxy User Application

The Valley Library provides authorized borrower service for OSU faculty. This service allows faculty to authorize another person to charge items to the faculty member's account.

- Only OSU faculty members may authorize agent borrowers.
 - Agent borrowers must have an OSU account or resident patron account
- This application is submitted to Circulation by the faculty member with an OSU ID.
- Designated authorized borrower must have photo identification at time of checkout.
- Authorization will not expire unless Circulation is notified by the faculty member.

If you have any questions concerning this program, please contact the Valley Library Circulation desk at: (541) 737-2538 or by e-mail at: valley.circ@oregonstate.edu

Date: _____

Faculty Name: _____

OSU ID#: _____

Department: _____

Phone Number: _____

Email Address: _____

Faculty Signature: _____

(Original Signature Required)

Name of Authorized Borrower: _____

Patron Account or OSU ID#: _____

Office Use Only

ALMA updated by _____ Date: _____

ILLiad updated by _____ Date: _____

Revised 1/15/15 ASZ